

**EMERALD BAY SERVICE DISTRICT BOARD OF DIRECTORS
REGULAR MEETING
WEDNESDAY, SEPTEMBER 16, 2026
EMERALD BAY COMMUNITY CENTER
600 EMERALD BAY, LAGUNA BEACH, CA 92651**

Join Zoom Meeting

<https://us02web.zoom.us/j/84778191389?pwd=59MU2gT6ZwZadQO3B7PKm0si2Hu4Ss.1>

Meeting ID: 847 7819 1389

Passcode: 875476

All documents available for public review are at www.emeraldbayservicedistrict.org or on file with the District's General Manager located at 600 Emerald Bay, Laguna Beach, CA 92651.

CALL TO ORDER 3:00 PM

PLEDGE OF ALLEGIANCE

A. CERTIFICATION OF POSTING	
B. Public Comments on non-agendized items. 1. Public comments are limited to three minutes. Public comments may be submitted via email to Mdunbar@ebservicedistrict.com or via telephone to (949) 494-8572 at least two hours prior to the start of the meeting.	
C. Approval of Minutes 1. Recommended Action: Approve Minutes from the Board of Director's Meetings of August 19, 2026.	3
D. Finance Committee Report (Gary Pickett) 1. Review of Financial Matters – August 2026 2. Review of Deposits and Electronic Payments – August 2026 3. Review of Invoices for Payment – September 11, 2026 4. Recommended Action: Approve Invoices for Payment – Monthly List of Accounts Payable – September 11, 2026.	8 14 16
E. Action Items 1. Appeal of Bill Budge regarding the common sewer lateral dispute at #400/#402 Emerald Bay – continuance 2. Adopt Resolution No. 26-09-16-01, A Resolution to Add the General Manager as a Signator to BMO Harris Bank. 3. Adopt Resolution 26-09-16-02, A Resolution to Adopt the Automated Clearing House (ACH) policy 4. Adopt the Conflict of Interest Code 5. Approve the Joint Defense Privilege Common Interest Agreement between Emerald Bay Service District and Emerald Bay Community Association	20 25 33 39
F. Old Business 1. Storm Water Run-off – Monthly Report 2. Laguna Beach County Water District – Sweany and Zitnick Reservoir levels	60

3. OC Lifeguards – Beach Lifeguard Report	
G. New Business 1. El Nino Preparations	63
H. Correspondence	
I. Ad Hoc Committee Reports 1. Emergency Preparedness Committee 2. Laguna Beach Wildfire Task Force	
J. General Manager’s Report 1. Monthly Activity Report – Michael Dunbar	68
K. Legislative Report	72
L. Director’s Comments	
M. Next Scheduled Meeting 1. Regular Board of Directors Meeting – Wednesday, October 21, 2026 at 3:00 pm.	
N. CLOSED SESSION 1. Conference with Legal Counsel – Anticipated Litigation: Pursuant to Government Code Section 54956.9 (d) (2) – one potential case. 2. Conference with Legal Counsel – Anticipated Litigation: Pursuant to Government Code Section 54956.9 (d) (4) – one potential case.	
O. Legal Counsel’s Report 1. Monthly Report – Allison Burns	
ADJOURN	

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board Meeting, please contact the General Manager during regular business hours at 949-494-8572. Notification received 48 hours prior to the meeting will enable the District to make reasonable accommodations. All accommodation requests will be processed swiftly and resolving any doubt in favor of accessibility.

This meeting will be held in person. As a convenience for the public, the meeting may also be accessed via Zoom and will be available by either computer or telephone audio as indicated below. Because this is an in-person meeting and the virtual component is not required, but rather is being offered as a convenience, if there are any technical issues during the meeting, this meeting will continue and will not be suspended unless otherwise required by law, such as when a Director is attending the meeting virtually pursuant to certain provisions of the Brown Act.