

**EMERALD BAY SERVICE DISTRICT BOARD OF DIRECTORS  
REGULAR MEETING  
WEDNESDAY, JUNE 17, 2026  
EMERALD BAY COMMUNITY CENTER  
600 EMERALD BAY, LAGUNA BEACH, CA 92651**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/85245600657?pwd=TQV2lpGZakguFzJZh2dPiba6xbaEfe.1>

**Meeting ID: 852 4560 0657**

**Passcode: 301400**

All documents available for public review are at [www.ebservicedistrict.org](http://www.ebservicedistrict.org) or on file with the District's General Manager located at 600 Emerald Bay, Laguna Beach, CA 92651.

**CALL TO ORDER 3:00 PM**

**PLEDGE OF ALLEGIANCE**

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| <b>A. CERTIFICATION OF POSTING</b>   |                |
| <b>B. Public Comments on non-agendized items.</b><br>1. Public comments are limited to three minutes. Public comments may be submitted via email to <a href="mailto:Mdunbar@ebservicedistrict.com">Mdunbar@ebservicedistrict.com</a> or via telephone to (949) 494-8572 at least two hours prior to the start of the meeting.<br>2. Toni Hughes, Community Manager, will provide an update on the landscape planting along the northbound area of Pacific Coast Highway.   |                |
| <b>C. Approval of Minutes</b><br>Recommended Action: Approve Minutes of the Regular Board of Director's meeting of May 20, 2026.   | 4              |
| <b>D. Finance Committee Report (Gary Pickett)</b><br>1. Review of Financial Matters – May 2026<br>2. Review of Deposits and Electronic Payments – May 2026<br>3. Review of Invoices for Payment – June 12, 2026<br>4. Recommended Action: Approve Invoices for Payment – Monthly List of Accounts Payable – June 17, 2026.   | 8<br>14<br>16  |
| <b>E. Action Items</b><br>1. Request that the Board waive the ten (10) business days to file an Appeal of the Hearing Officer's Decision.<br>2. Public Hearing: An Overview of Current Vacancies, Recruitment Efforts, and Retention Strategies to Comply with Assembly Bill 2561/Government Code Section 3502.3.<br>3. Adopt Resolution No. 26-06-17-01, A Resolution of the Board of Directors of the Emerald Bay Service District Adopting Findings and Determinations Related to the Presentation of Objections to the Proposed Water Rates Set Forth by Laguna Beach County Water District. | 19<br>24<br>27 |

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| 4. Public Hearing: Consideration of Adoption of water rates for Fiscal Years 2027-2031 of the Laguna Beach County Water District.   | 33  |
| 5. Adopt Resolution No. 26-06-17-02, A Resolution of the Board of Directors of the Emerald Bay Service District Adopting Water Service Rates and Charges Commencing July 1, 2026 with Annual Increases Through and Including July 1, 2030 and Repealing all Resolutions and Motions Inconsistent herewith to the extent of such Inconsistency; and Establishing Methods for the Collection of Fixed Cost Water Charges for Water Services and Facilities for Fiscal Year 2026/27. | 40  |
| 6. Adopt Resolution No. 26-06-17-03, A Resolution of the Board of Directors of the Emerald Bay Service District Approving a Report on Fixed Cost Water Charges; as Adopted by Resolution No. 26-06-17-02; and Directing the Auditor of the County of Orange to Add Such Charges to the 2026/27 Secured Tax Roll Pursuant to District Resolution No. 26-06-17-02.  | 45  |
| 7. Adopt Resolution No. 26-06-17-04, A Resolution Establishing an Amended Appropriation Limit for Fiscal Year 2026/27.  | 48  |
| 8. Public Hearing: Review of the Proposed Annual Fiscal Year 2026/27 Budget   | 48  |
| 9. Adopt Resolution No. 26-06-17-05, "A Resolution Adopting a Budget and Approving the Initial Appropriations for Fiscal Year 2026/27.  | 75  |
| 10. Approve the Eleventh Amendment to the Professional Services Agreement for Financial Consulting Services from Susan Olmstead Bowen, CPA, for a fee not-to-exceed \$80,000.   | 78  |
| 11. Approve and Authorize the General Manager to execute the Fiscal Year 2026/27 Management Services Agreement with the Emerald Bay Community Association.  | 92  |
| 12. Approve and Authorize the General Manager to execute the Joint Use Agreement for the Tractor/Backhoe and fund the first payment from the current budget.  |     |
| <b>F. Old Business</b>  |     |
| 1. Storm Water Run-off – Monthly Report   | 101 |
| 2. Laguna Beach County Water District – Sweany and Zitnick Reservoir Levels   | 105 |
| <b>G. New Business</b>  | 107 |
| <b>H. Correspondence</b>  |     |
| <b>I. Ad Hoc Committee Reports</b>  |     |
| 1. Emergency Preparedness Committee   |     |
| 2. Laguna Beach Wildlife Task Force   |     |
| <b>J. General Manager's Report</b>  |     |
| 1. Monthly Activity Report – (Michael Dunbar)   | 123 |
| <b>K. Legislative Report</b>  | 126 |
| <b>L. Director's Comments</b>   |     |
| <b>M. Next Scheduled Meeting</b>  |     |
| 1. Regular Board of Directors Meeting – Wednesday, August 19, 2026 at 3:00 pm.  |     |

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| <b>N. CLOSED SESSION</b><br>1. Conference with Legal Counsel – Anticipated Litigation: Pursuant to Government Code Section 54956.9 (d) (2) – one potential case. |  |
| <b>O. Legal Counsel’s Report</b><br>1. Monthly Report (Allison Burns)  |  |
| <b>ADJOURN</b>   |  |

*In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board Meeting, please contact the General Manager during regular business hours at 949-494-8572. Notification received 48 hours prior to the meeting will enable the District to make reasonable accommodations. All accommodation requests will be processed swiftly and resolving any doubt in favor of accessibility.*

This meeting will be held in person. As a convenience for the public, the meeting may also be accessed via Zoom and will be available by either computer or telephone audio as indicated below. Because this is an in-person meeting and the virtual component is not required, but rather is being offered as a convenience, if there are any technical issues during the meeting, this meeting will continue and will not be suspended unless otherwise required by law, such as when a Director is attending the meeting virtually pursuant to certain provisions of the Brown Act.