

**EMERALD BAY SERVICE DISTRICT BOARD OF DIRECTORS  
REGULAR MEETING  
TUESDAY, APRIL 8, 2025  
EMERALD BAY COMMUNITY CENTER  
600 EMERALD BAY, LAGUNA BEACH, CA 92651**

<https://us02web.zoom.us/j/87851828567?pwd=DcDa4DK2iC8VckZluReo0LdvFqt9DL.1>

Meeting ID: 878 5182 8567

Passcode: 859902

All documents available for public review are at [www.etservicedistrict.com](http://www.etservicedistrict.com) or on file with the District's General Manager located at 600 Emerald Bay, Laguna Beach, CA 92651.

**CALL TO ORDER 3:00 PM**

**PLEDGE OF ALLEGIANCE**

<b>A. CERTIFICATION OF POSTING</b>	
<b>B. Public Comments on non-agendized items.</b> 1. Public comments are limited to three minutes. Public comments may be submitted via email to MDunbar@EBservicedistrict.com or via telephone to (949) 494-8572 at least two hours prior to the start of the meeting.	
<b>C. Approval of Minutes</b> 1. Recommended Action: Approve Minutes of the Special Board of Director's Meeting of March 19, 2025.	
<b>D. Treasurer's Report (Gary Pickett)</b> 1. Review of Financial Matters – March 2025 2. Review of Deposits and Electronic Payments – March 2025 3. Review of Invoices for Payment – April 4, 2025 4. Recommended Action: Approve Invoices for Payment – Monthly List of Accounts Payable – April 8, 2025	
<b>E. Action Items</b> 1. Appoint Director to fill vacancy on District's Board of Directors pursuant to Government Code Section 1780. a. Swearing in of Director 2. Filing of the Notice of Completion for the Reconstruction of the Piping/Valves at Sewer Lift Station No. 1. 3. Approve the revised Sixth Amendment to the General Manager's Employment Contract. 4. Approve a contract with Lozano's Construction for removal and replacement of damaged sealant and backer rod along the pavers at the Main Gate entrance for a cost not-to-exceed \$25,750.00. 5. Approve a contract for land surveying proposals for the Pool Canyon area to Toal Engineering, Inc. for a cost not-to-exceed \$40,000.00 6. Approve a contract with Dudek for a Community Wildfire Prevention Plan for a cost not-to-exceed \$15,990. 7. Approve a contract with Dudek for a Bird Nesting Survey as part of the Fuel Management Project for a cost not-to-exceed \$7,125. 8. Approve an agreement with the Emerald Bay Community Association to fund the replacement of the Maintenance Building roof at a cost of \$29,000.	

<ul style="list-style-type: none"> <li>9. Approve an agreement with the Emerald Bay Community Association to fund two (2) Tuff Sheds at cost of \$15,500.</li> <li>10. Approve the revised schedule for the July 4 Fireworks Display and consideration and action on permitting requirements.</li> <li>11. Consideration and possible action regarding firefighting/prevention/suppression options, equipment, tactics, facilities and materials.</li> </ul>	
<b>F. Old Business</b> <ul style="list-style-type: none"> <li>1. Storm Water Run-off-Monthly Report</li> </ul>	
<b>G. New Business</b>	
<b>H. Correspondence</b>	
<b>I. Ad Hoc Committee Reports</b> <ul style="list-style-type: none"> <li>1. Emergency Preparedness Committee Report</li> <li>2. Emerald Bay Wildfire Task Force</li> <li>3. City of Laguna Beach Wildfire Task Force</li> </ul>	
<b>J. General Manager’s Report</b> <ul style="list-style-type: none"> <li>1. Monthly Activity Report (Michael Dunbar)</li> </ul>	
<b>K. Legislative Report</b>	
<b>L. Director’s Comments</b>	
<b>M. Next Scheduled Meeting</b> <ul style="list-style-type: none"> <li>1. Regular Board of Director’s Meeting – Wednesday, May 21, 2025</li> </ul>	
<b>N. CLOSED SESSION</b> <ul style="list-style-type: none"> <li>1. Conference with Legal Counsel – Existing Litigation: Pursuant to Government Code Section 54956.9 (d) (1) and (2) – Wilson v. State of California et al., OCSC Case No. 30-2024-01403117-CU-PO-CJC.</li> <li>2. Conference with Legal Counsel – Anticipated Litigation: Pursuant to Government Code Section 54956.9 (d) (2) – one potential case.</li> </ul>	
<b>O. Legal Counsel’s Report</b> <ul style="list-style-type: none"> <li>1. Monthly Report (Allison Burns)</li> </ul>	
<b>ADJOURN</b>	

*In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board Meeting, please contact the General Manager during regular business hours at 949-494-8572. Notification received 48 hours prior to the meeting will enable the District to make reasonable accommodations. All accommodation requests will be processed swiftly and resolving any doubt in favor of accessibility.*